

UNCAC Coalition

Coalition Coordination Committee (CCC) Online Meeting Summary

Thursday, 24 October 2024

16:00 - 18:00 (CET)

Chaired by Gillian Dell (Co-Chair)

CCC Members present

Gillian Dell (Co-Chair), David Ugolor (Co-Chair), Wajdi Balloumi (Vice-Chair), Naomi Roht-Arriaza (Vice-Chair), Wana Alamsyah (Treasurer), Mukhtar Ahmad Ali (Secretary), Marlon Agaba, Andrii Borovyk, Natalia Carfi, Sandro Kevkhishvili, Clara Inés Lucarella, Kristen Robinson

Hub Team present

Mathias Huter, Managing Director (MD)

Team members: Betina Pasteknik, Corinna Gilfillan, Danella Newman, Isabella Moggs, Miguel Feres Rodrigues Filho, Yonatan Yakir

The CCC opened the meeting with a tribute to Helen Darbshire, a former (Co-)Chair of the Coalition, who recently passed.

The CCC also heard CCC member updates relating to shrinking civic space and working in dangerous environments.

1. Adoption of the minutes from the in-person CCC meeting

The CCC discussed supplementing the meeting records based on guidelines in the new draft Rules of Procedure:

- Create a concise, summarized format for CCC review, focusing on discussion points and decisions rather than full verbatim records.
- Circulate draft decisions to members ahead of meetings or present them at the start of agenda items to streamline documentation and clarify actions.

The Hub had circulated notes from the in-person CCC meeting and the CCC agreed to review a draft summary for adoption at the next meeting.

2. Follow-up on action points from the last CCC meeting

The MD had announced the results of the board leadership elections to the Coalition membership.

- The CCC working group on the Financing for Development agenda (FfD WG) held a first meeting with four/five board members and it contributed to a draft Hub submission to the FfD conference.

3. Updates from the Vienna Hub

The MD provided an update on recent developments and the latest activities within the Hub, as well as planned activities in the coming weeks. This included contributions of board members, staffing and contracting, organizational matters, the SWANA name change, a fundraising report, the team retreat, the IRM campaign, upcoming events, parallel reports, regional meetings, and Coalition working groups.

4. Fundraising Plan

- The MD presented a fundraising plan, outlining fundraising needs and the need to further diversify the Coalition's funding sources, securing additional multi-year commitments and expanding the organization's savings.
- The CCC took note of the fundraising plan and decided to make it a recurring agenda item in future meetings. It discussed potential donor targets and funding opportunities, as well as the possibility of exploring individual donations and voluntary contributions from the membership.
- The CCC encouraged the Hub to develop a comprehensive fundraising strategy and noted the need for a donations policy.

5. Membership decisions

- The CCC took note of the draft updated guidance on membership criteria, including the reasons for the suspension and exclusion of members and agreed that the draft guidance could serve as a basis for reviewing memberships until the final set of criteria was adopted. It requested the Hub to present a final draft for adoption.
- The CCC discussed membership applications that had raised broader questions about membership criteria.
- The CCC approved three membership applications (Hands Social Enterprise, Partnership for Transparency Fund, Craig Arndt) and decided that one organization that had applied for membership would receive "affiliate" status.

6. Draft Rules of Procedure

- The MD outlined key elements to be reviewed by the CCC in the draft Rules of Procedure, including CCC leadership roles, suspension/removal protocols, and handling leadership vacancies.
- The CCC agreed to adopt the draft as a working document, pending a final review by pro bono legal counsel.. It requested the Co-Chairs and Vice Chairs to work with the Managing Director to finalize any remaining aspects and requested the MD to share the draft document with pro bono lawyers.
- It was also proposed to ask pro bono lawyers to review the Coalition's Charter.